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First regular session 1995
10-13 January 1995, New York
Item 1 of the provisional agenda

ORGANIZATIONAL MATTERS

Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

PROVISIONAL AGENDA

Item 1: Organizational matters.

Item 2: Matters relating to the programming cycles.

Item 3: Country programmes and related matters.

Item 4: United Nations Office for Project Services.

Item 5: Follow-up to the International Conference on Population and Development.

Item 6: UNDP/UNFPA financial, budgetary and administrative matters.

Item 7: Proposal to relocate the headquarters of the United Nations Volunteers programme from Geneva to Bonn.

Item 8: United Nations Sudano-Sahelian Office.

Item 9: Other matters.

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ANNOTATIONS AND LIST OF DOCUMENTS

ITEM 1: ORGANIZATIONAL MATTERS

Documentation submitted to the Executive Board:

Provisional agenda, annotations, list of documents and work plan	DP/1995/L.1
Decisions adopted by the Executive Board in 1994	DP/1995/1
Report on the third regular session 1994	DP/1995/2

Election of the Bureau

Immediately following the opening of the session, the Executive Board will elect a Bureau consisting of a President and four Vice-Presidents with due account taken of the need to ensure equitable geographical representation. According to the established pattern of rotation of posts among the various regional groups, the President of the Executive Board for 1995 should be elected from among the Board members of the group of Eastern European States.

Adoption of the agenda and agreement on the work plan

Following the election of the Bureau, the Executive Board will adopt the agenda for the session and agree on the work plan. The timetable contained in annex I to the present note should be considered as indicative in character. In accordance with its past practice, should the Board complete consideration of an item before an indicated date or time, it may move immediately to the next item on its work schedule. The Board will also approve the report on the work of its third regular session 1994.

Practical improvements of the working methods of the Board will be considered on a continuous basis.

Under this item, the programme of work for future sessions will also be discussed as well as follow-up to and preparations for the Economic and Social Council. The subjects to be discussed at future sessions are listed in annex II.

ITEM 2: MATTERS RELATING TO THE PROGRAMMING CYCLES

The Executive Board will consider the following subjects under this item:

Framework for the next programming period

Framework for the next programming period — DP/1995/3
Report of the Administrator (94/17, para. 4)

The Executive Board may wish to adopt a decision containing the elements proposed in chapter V of document DP/1995/3.

Haiti

Haiti's development needs and activities — DP/1995/4
Note by the Administrator (94/31)

The Executive Board may wish to adopt the draft decision contained in document DP/1995/4.

Suriname

The Executive Board will be informed that Suriname no longer has status as a net contributor country since its gross national product per capita, which exceeded $3,000 in 1989, has declined to $1,210 in 1993. Consequently, the indicative planning figure for Suriname has been revised in accordance with paragraph 7 of decision 91/29 of 25 June 1991.

ITEM 3: COUNTRY PROGRAMMES AND RELATED MATTERS

The Executive Board may wish to approve the following country programme:

First country programme for the Czech Republic — DP/CP/CEH/1

The Executive Board will have before it a note by the Executive Board secretariat containing draft revised terms of reference for field visits for adoption:

Terms of reference for UNDP/UNFPA Executive Board field visits — DP/1995/5
Note by the Executive Board secretariat

ITEM 4: UNITED NATIONS OFFICE FOR PROJECT SERVICES (UNOPS)

The Executive Board will have before it the following documents:

Scope and objectives for the United Nations Office for Project Services and the role and functions of the Management Coordination Committee and Users Advisory Group vis-à-vis the Executive Board Report of the Administrator and of the Executive Director (94/32, para. 10)	DP/1995/6
Financial regulations governing the operations of UNOPS Report of the Administrator and of the Executive Director (94/32, para. 8)	DP/1995/7 and Add.1

The Executive Board may wish to adopt the draft decisions contained in documents DP/1995/6 and DP/1995/7.

ITEM 5: FOLLOW-UP TO THE INTERNATIONAL CONFERENCE ON POPULATION AND DEVELOPMENT

The Executive Board will consider the following document:

Interim report on the programme priorities and future directions of UNFPA in the light of the ICPD	DP/1995/8

ITEM 6: UNDP/UNFPA FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS

The Executive Board will consider the following UNDP document:

Audit reports: Follow-up to recommendations of the report of the Board of Auditors for the biennium 1992-1993 (A/49/5/Add.1) Report of the Administrator	DP/1995/10 and Add.1

As requested in paragraph 5 of Executive Board decision 94/28, a three-year plan for the utilization of the Reserve for Field Accommodation is contained in document DP/1995/10/Add.1. The Executive Board may wish to adopt the draft decision contained in document DP/1995/10.

The Executive Board will consider the following UNFPA document, which contains the responses of UNFPA to the report of the Board of Auditors for the biennium 1992-1993 (A/49/5/Add.7):

UNFPA: Audit reports	DP/1994/54

ITEM 7: PROPOSAL TO RELOCATE THE HEADQUARTERS OF THE UNITED NATIONS VOLUNTEERS PROGRAMME FROM GENEVA TO BONN

The Executive Board will consider the following documents:

Proposal to relocate the headquarters of the United Nations Volunteers programme from Geneva to Bonn Report of the Administrator	DP/1995/11
Report of the Advisory Committee on Administrative and Budgetary Questions on the report on relocation of the United Nations Volunteers programme from Geneva to Bonn contained in document DP/1995/11	DP/1995/12

ITEM 8: UNITED NATIONS SUDANO-SAHELIAN OFFICE

The Executive Board will resume its consideration of the following document:

United Nations Sudano-Sahelian Office Report of the Administrator	DP/1994/58

ITEM 9: OTHER MATTERS

Annex I

TENTATIVE WORK PLAN FOR THE FIRST REGULAR SESSION 1995 OF THE UNDP/UNFPA EXECUTIVE BOARD, NEW YORK, 10-13 JANUARY 1995

		EXECUTIVE BOARD OF UNDP/UNFPA	
Tuesday, 10 January	a.m.	Item 1	Organizational matters: Election of Bureau and adoption of agenda
		Item 4	United Nations Office for Project Services
	p.m.	Item 4	UNOPS (continued)
		Item 8	United Nations Sudano-Sahelian Office
		Item 7	Proposal to relocate the UNV headquarters
Wednesday, 11 January*	a.m.	Item 5	Programme priorities and future directions of UNFPA in the light of the ICPD
	p.m.	Item 6	UNFPA: Audit reports
		Item 6	UNDP: Audit reports
		Item 3	Country programme for the Czech Republic
		Item 2	Haiti's development needs and activities
Thursday, 12 January*	a.m.	Item 2	Framework for the next programming period
	p.m.	Item 2	Framework for the next programming period (continued)
Friday, 13 January	a.m.	Item 3	Field visits: Revised terms of reference
		Item 9	Other matters
	p.m.	Item 1	Organizational matters: Future sessions
			Conclusion of meeting

* Possibility for meeting, 6-9 p.m.

Annex II

ALLOCATION OF SUBJECTS FOR FUTURE SESSIONS

The following subjects are scheduled to be considered at future sessions:

Second regular session

(tentatively rescheduled to 4-7 April 1995)

- Organizational matters
- Matters relating to the programming cycles (94/17, para. 4)
- Country programmes (including reports on field visits 1995)
- Mid-term reviews
- Evaluation
- Matters relating to the least developed countries
- Assistance to the Palestinian people
- HIV/AIDS National Professional Officers (94/6, para. 5)
- Proposed revisions to UNDP Financial Regulations and Rules related to support cost arrangements (DP/1995/9)
- United Nations Development Fund for Women
- United Nations Capital Development Fund (93/32, para. 8)
- UNFPA country programmes and projects:

  Africa (Benin; Comoros; Mauritius; Mozambique)
  Arab States and Europe (Sudan; Turkey)
  Asia and the Pacific (Cambodia (project); Central Asian Republics; Indonesia)
  Latin America and the Caribbean (Costa Rica)

- Programme of work for future sessions (including follow-up to and preparations for the Economic and Social Council)

Notes

The biennial TCDC High-level Meeting is scheduled to be held from 30 May to 2 June 1995, immediately preceding the annual session. The report of the meeting is expected to be adopted on Thursday, 8 June 1995 in the afternoon.

Annual session

(5-16 June 1995)

- Organizational matters
- Annual report of the Administrator
- Follow-up to General Assembly resolution 47/199 (94/23)
- Future of UNDP (94/14, para. 6)
- Matters relating to the programming cycles (94/17, para. 4)
- Human Development Report (94/15, para. 3)
- The role of UNDP in the implementation of the United Nations New Agenda for the Development of Africa in the 1990s (94/13, para. 4)
- Technical cooperation among developing countries (92/2, para. 5 (e))
- United Nations Office for Project Services (94/32, para. 9)
- United Nations technical cooperation activities
- UNFPA: Report of the Executive Director for 1994 (including status of implementation of UNFPA Africa strategy, implementation of resolution 47/199, Global Initiative on Contraceptive Requirements, UNFPA assistance to Rwanda)
- UNFPA: Work plan and request for programme expenditure authority
- UNFPA: Status of financial implementation of country programmes and projects
- Report on the implementation of UNFPA successor support cost arrangements
- Report on programme priorities and future directions of UNFPA in light of the ICPD
- UNFPA: Intercountry programme
- Report to the Economic and Social Council
- Programme of work for future sessions

Third regular session

(28 August-1 September 1995)

- Organizational matters
- Follow-up to the substantive session of the Economic and Social Council
- Country programmes (including reports on field visits, 1995)
- Mid-term reviews
- Agency support costs (91/32)
- Annual review of the financial situation, 1994
- Revised budget estimates for the 1994-1995 biennium
- Budget estimates for the 1996-1997 biennium
- Report of ACABQ on the budget estimates
- Audit reports: Summary of significant observations of the external auditors of the executing agencies on their 1993 accounts relating to funds allocated to them by UNDP
- Audited accounts and audit reports of the executing agencies as at 31/12/1993
- Harmonization of presentation of budgets and accounts (94/30)
- Procurement from developing countries
- United Nations system regular and extrabudgetary technical cooperation expenditures
- UNFPA annual financial review, 1994
- UNFPA biennial budget proposals for 1996-1997
- Programme of work for future sessions

First regular session

(tentatively scheduled for 9-12 January 1996)

- Organizational matters (including election of Bureau)
- Matters relating to the programming cycles
- Country programmes (including reports on field visits)
- Programme of work for future sessions (including follow-up to and preparations for the Economic and Social Council)